# **Oakland Housing Authority Police Department**

# PARKING CITATION

# **Q** What do I do?

A The Oakland Housing Authority accepts online payment through a system in place at the City of Inglewood website. Click on The City of Inglewood Department of Information Technology & Communications (ITC) to go on line to look up your parking citation. The dropdown menu on the inquiry page contains a list of all the client agencies of the Parking Ticket System that allow Web inquires and payments. Begin by selecting the agency, Oakland Housing Authority Police. Then follow the prompts. You will be required to enter your citation number, which is on the ticket. Once you have selected the agency and entered the citation number, click on "Ticket Lookup."

# **Q** What if I do not have the ticket number?

A For the security of your personal information, this site will perform searches based only on the ticket number. If you do not have your ticket number, call the Oakland Housing Authority Police Department dispatch center at (510) 535-3100, give them your license plate number, and they can give you your citation number.

# **Q** Why doesn't my ticket exist in the system?

A If your ticket was just issued, it is possible it has not been entered in the database yet. Please check back in a day or two, and if you still cannot find it, call the Oakland Housing Authority Police Department dispatch center at (510) 535-3100.

# **Q** Is this site secure?

A The site uses 128-bit encryption, which is the highest level of encryption available. This is the same security used on all Web payment applications. The site does not store any information about your credit card. Once approval or rejection is received, the information is purged from the system.

#### **Q** Where do I send my payment? (Check or money order only)

A DO NOT send your payment to the Oakland Housing Authority Police Department. Instead, mail a check or money order to Oakland Housing Authority Police Department Payment Processing Center, PO BOX 6010, Inglewood, CA 90312.

#### **Q** What if I ignore the notice or fail to pay my fine(s)?

A Nonpayment of fines may result in your vehicle registration being held up or flagged by DMV. If this occurs, you will not be able to renew your vehicle registration until the unpaid fines are paid



Oakland Housing Authority

#### **Q** Why am I still getting delinquent notices after I have paid my fines?

A Occasionally, due to mail or computer processing delays you may receive a delinquency notice for a citation you've already paid. Should this be the case, simply call (888)-232-9188 and provide documentation of payment (receipt or canceled check), if inquiring by mail send it to Oakland Housing Authority Parking Enforcement Center, PO BOX 6010, Inglewood, CA 90312. The matter will be researched and the record purged where warranted.

# **Q** Can the Police void my citation?

A Once the citation is written, the police officer or police service aide cannot void it. There is, however, a process by which the citation can be reviewed administratively. Citations can be adjusted for the following reasons only: a. valid parking permit from OHA; b. valid disabled permit/placard/license plate from DMV; c. valid temporary permit from OHA; d. clerical error on the part of the OHA Police Department dispatch center, police officer, or police service aide; e. inaccurate information on the citation; f. any other valid reason on a case-by-case basis.

# **Q** How do I contest my ticket?

A You must contact the Oakland Housing Authority Police Department at (510) 535-3100 to set up a review. You may also contest your ticket in writing, including any documentation you can provide to help support your case, to Oakland Housing Authority Police Department, 1180 25th Avenue, Oakland, CA 94601.

# **Q** How do I get Oakland Housing Authority Parking Permits?

A Parking any vehicle without a parking permit on OHA property is prohibited. The parking ordinance is in effect 7 days a week, 365 days a year.

Parking permits can be obtained at the Oakland Housing Authority Police Department located at 1180 25th Avenue, Monday through Friday between the hours of 9AM and 5PM.

#### **Requirements**

All of the information below must be provided in order to obtain a Parking Permit.

- Owner of vehicle MUST be the legal OHA resident.
- Owner must present current registration, current auto insurance and a valid California Driver license.
- Vehicle must be registered to the permit holder listed on the lease agreement.
- License plate must be attached to vehicle. (In the event that your license plate is lost, stolen or sub plated you must obtain a new parking permit.)
- Owner must bring vehicle to the office when obtaining a parking permit for a photograph to be taken by the Police Department.

#### Information

Only one parking permit will be issued per household. The Oakland Housing Authority Police Department does not issue temporary parking permits. Vehicles with Handicap plates and placards must also have a valid parking permit in order to park on Oakland Housing Authority property.

