



California Affordable
Housing Initiatives, Inc.

Board of Directors

GREGORY D HARTWIG
ANNE GRIFFITH
PATRICIA WELLS

Executive Director

Patricia Wells

In accordance with Article III, Section 7, of the Bylaws California Affordable Housing Initiatives Inc., NOTICE IS HEREBY GIVEN that the **Regular Meeting (Affiliate Meeting)** of the California Affordable Housing Initiatives Board of Directors has been called. The meeting will be held as follows:

California Affordable Housing Initiatives Inc.

Regular Meeting (Affiliate Meeting)

Thursday, September 12, 2024 at 5:30 PM



AGENDA
Regular Meeting (Affiliate Meeting)
September 12, 2024, 5:30 PM

Zoom Information

To participate via teleconference, please use the zoom link below.

Join Zoom Meeting Online: <https://oakha-org.zoom.us/j/82444308436?pwd=oid0CGeK7tSeU0J41N4y4R1GPrnaZu.1>

Meeting ID (access code): 824 4430 8436 **Meeting Password:** 561246
Closed Caption – provided through the link.

To participate by Telephone: 1-669-219-2599

Meeting ID (access code): 824 4430 8436 **Meeting Password:** 561246

1. Roll Call

(AB 2449 Compliance) The Chair/Clerk of the Board will confirm that there are three (3) Directors in the same, properly noticed meeting room within the jurisdiction of the City of Oakland, accessible to the public. Each Director who is accessing the meeting remotely must disclose verbally whether they are requesting to meet remotely under AB2449 due to: (1) just cause (notice required), or (2) emergency circumstances. For "emergency circumstances" the request must be approved by a majority vote of the Board of Directors for the emergency circumstance to be used as a justification to participate remotely. All Directors meeting remotely must provide a general description of the circumstances relating to need to appear remotely at the given meeting. A Director must a/so publicly disclose at the meeting prior to any action whether any individuals 18 years or older are present in the room with the member at the remote location, and the general nature of the member's relationship with such individuals.

2. Modifications to the Agenda

(Allows for any change in the order of business or the announcement of the postponement or continuation of agenda items.) The Board can only take action on items listed on this agenda unless a finding is made that an emergency exists.

3. Approval of the Minutes

3.1 2023-1059 Approval of Minutes for the June 13, 2024 Regular Board Meeting.

Attachment(s)

[Draft Minutes For The June 13, 2024 Regular CAHI Meeting](#)

4. Recognition of people wishing to address the Board

If you need special assistance to participate in the meetings of the California Affordable Housing Initiatives Inc., Board of Directors, please contact (510) 874-1510 (TDD: 800-618-4781). Notification 48 hours prior to the meeting will enable the California Affordable Housing Initiatives, Inc., Board of Directors to make reasonable arrangements to ensure accessibility.

All public comment on action items will be taken at the public comment portion of the meeting. You may comment via zoom by "raising your hand" or by submitting an e-mail to publiccomments@oakha.org or call using the zoom participant number. You may request to make a public comment by "raising your

hand” through Zoom’s video conference or phone feature, as described below. Requests will be received only during the designated times in which to receive such requests and only for eligible Agenda items. Public comments will be subject to the appropriate time limit of three (3) minutes.

To comment by Zoom video conference, click the "Raise Your Hand" button to request to speak when Public Comment is being taken on the eligible Agenda item. You will then be unmuted, during your turn, and allowed to make public comments. After the allotted time of three (3) minutes, you will then be re-muted. Instructions on how to "Raise Your Hand" is available at: <https://support.zoom.us/hc/en-us/articles/205566129> - Raise-Hand-In- Webinar.

To comment by phone, please call on one of the phone numbers listed below. You will be prompted to "Raise Your Hand" by pressing "9" to request to speak when Public Comment is being taken on the eligible Agenda Item. You will then be unmuted, during your turn, and allowed to make public comments. After the allotted time of three (3) minutes, you will then be re-muted. Please unmute yourself by pressing *6. Instructions of how to raise your hand by phone are available at: <https://support.zoom.us/hc/en-us/articles/201362663> - Joining-a-meeting-by phone.

5. Old or Unfinished Business

6. New Business

6.1 24-1455 Election of Chair and Vice-Chair of the CAHI Board of Directors.

Attachment(s)

[Staff Report - Chair and Vice-Chair Election](#)

6.2 24-1410 Adopt a resolution authorizing the Chief Executive Officer to renew the Fidelity Bond Insurance policy with the Housing Authority Insurance Group and to make payment of the annual insurance premiums in the amount not to exceed \$370,000 for the renewal term from October 1, 2024 to September 30, 2025.

Attachment(s)

[Staff Report - Fidelity Bond Insurance Policy Renewal Resolution](#)

6.3 24-1465 Presentation of Financial Status Report for the Period July 1, 2023 through June 30, 2024

Attachment(s)

[Staff Report - Financial Status Report: July 2023 to June 2024 4th Quarter Financials Presentation](#)

7. Reports

7.1 24-1466 Update on the status of the Annual Contribution Contract for Project-Based Section 8 Contract Administration Services between California Affordable Housing Initiatives, Inc., and the U.S. Department of Housing and Urban Development

Attachment(s)

[Staff Report - Update Annual Contribution Contract for Project-Based Section 8](#)

8. Announcements

9. Adjournment