# Direct to You

**Tuesday 5/21/20** 

**Patricia Wells, OHA Executive Director** 

# A weekend of Remembrance: National Red Cross Day • Memorial Day

#### In Remembrance...

This is a holiday weekend message of thanks to each and every member of our team for doing your part to help OHA deliver the outstanding service our clients rely upon. We are not yet out of the woods, but we are starting to see daylight at the end of the tunnel.

This weekend we celebrate Memorial Day, the American holiday established to honor the men and women who died while serving in the United States Military.

Traditionally, we visit the resting places of loved ones to place wreaths and flowers and mini flags to show our pride for their sacrifice.



For many of us, Memorial Day Weekend also "officially starts summer". It's the weekend for the first backyard bar-b-que, picnic in the park, or beach bonfire with family and friends, filled with hugs, music and breaking bread together.

While this year we might not be able to celebrate the beginning of summer in the traditional ways, we can take a moment to honor those—who died for our country—perhaps, in a more meaningful and special way.

Each Memorial Day, a national moment of remembrance takes place at

3:00 p.m. local time. To give this year's Memorial Day special meaning in light of the Shelter-in-Place, I invite you to join me in taking a moment at 3:00 p.m. on Monday, May 25, 2020, to give a silent moment of thanks to those who gave their lives for our freedom and rights.

### **National Red Cross Founders Day**



On this day, May 21, we are reminded of the aid that is provided when we face crises. Sometimes these occur on a global or national level, like the COVID-19 health crisis we are currently facing. But at other times the crisis is more localized, like the wild fires that impact

California or by simply addressing the needs of those without enough food to eat. Regardless of the type of problems we face, we give thanks and honor to those who go above and beyond to help us all when it's needed most.

To learn how this recognition came to be go to

https://nationaldaycalendar.com/days-2/national-american-red-cross-founders-day-may-21/.

Learn more about the American Red Cross by visiting https://www.redcross.org/.

# **Shelter in Place Update**

In a couple of weeks, we may see the end of the Shelter-in-Place Order (SIP), as the current one is set to expire at the end of May. The SIP has disrupted every aspect of our lives from where we shop, to where we eat, to how we engage with others at work, in public and at home.

As we make adjustments in our personal lives, so too must we make changes in the workplace. I have been working closely with the leadership team to put some of these changes into operation. In many instances these changes will be permanent or at least we expect them to be with us for the foreseeable future.

We will provide more updates as any changes are implemented.



#### Reach Out to Me!

We are off to an amazing start on the use of the Direct From Me (DFM); as 12 of our coworkers have taken a moment to use the DFM portal since the launch on Monday with a hello, thank you, questions, concerns and several suggestions.





**Direct From Me** is one of the ways you can have an impact on our workplace. Please share ideas through the online portal, and know that those ideas are being heard, valued and considered.

And remember: Anyone who submits a **Direct From Me** by the end of the day, **TODAY**, will be entered into a drawing for a prize.

Click on the **Direct From Me** link: http://oakhapmd.org (must be from an OHA device).

- 1. Fill out the online form and include as many details as possible;
- 2. Then click submit.
- 2. Pat yourself on the back for doing your part to help OHA grow and improve.

Have a safe, healthy and loving Memorial Day.

#### **Patricia**

# **REMINDERS**

# **Social Distancing and Face Masks**

Use a cloth face covering that covers the nose and mouth whenever interacting with another person at OHA, walking through common spaces, and if you are in the rare situation that you are in a vehicle with another person. Team members working independently in a vacant unit may opt to not wear a face covering while working alone in the unit. Similarly, if working in an office, you may opt to not use a face covering while in your work area alone and you are keeping to the 6 ft. Social Distancing Space requirements. If someone comes into your office or within 6ft, you must put on your face covering.

## **Daily Check-In**

Each employee, whether working remotely (at home) or at an OHA site must complete the Daily Check-In each morning prior to 9:15am. This is a short form that indicates where you are physically located and assist your supervisor and/or director in easily identifying which team members are available and where they are, for safety and scheduling purposes.

REMEMBER: if you have reasonable suspicion that you have been exposed to someone with COVID-19 or if you are experiencing symptoms of fever (100.4 Fahrenheit or higher), coughing, or shortness of breath, do not report to work. Immediately contact your primary care provider and then your supervisor for instructions on what you need to do next. If you have any questions regarding your schedule, please contact your supervisor or Director. If you have questions in regards to pay or leave time, please contact Human Resources at (510) 874-1575.

The Centers for Disease Control & Prevention (CDC) now recommends use of face masks. Read more.

Download, print and use patterns below to make properly fitting face masks.

How to make a face mask (with YouTube video)

Large Adult Mask Pattern Small & Medium Face Mask Pattern

Young Kids (7-12 Yrs) Face Mask Pattern Small Kids (3-6 Yrs) Face Mask Pattern



To learn about resources that are available to OHA employees during this current health crisis, visit the previous **Direct to You**:

https://mailchi.mp/6770d9e99283/direct-to-you?e=822c0d5b41