

Direct to You

Tuesday
5/15/20

Patricia Wells, OHA Executive Director

NATIONAL POLICE WEEK
SUNDAY, MAY 10 – SATURDAY, MAY 16, 2020

Announcing the launch of Direct From Me!

Our OHA work family is comprised of 355 employees working as a team toward a common purpose: to make Oakland a welcoming, inclusive place to live for our families and their neighbors. Like any family, we, the employees of OHA, operate best when we have open and honest communication. Being able to share our ideas, opinions, compliments, and proposed operational solutions based on our own observations and expertise, can make all the difference in the long-term health of the agency, and no one individual has a lock on great ideas.

NOW LIVE!
Direct From Me

Communicating from **your** unique perspective is a welcomed way for the OHA Leadership Team to learn about and embrace ideas that can improve the work we do and build on over eight decades of progress.

Direct From Me

Messages from OHA Employees to Leadership

Direct From Me is the new program we will use to facilitate getting your thoughts straight to the agency's leadership. To make your ideas actionable, we need a way to know what you're thinking, and if applicable, how to make your ideas work on a large scale. Earlier this year, we launched Direct To You, my half of our 2-way communication, and now, it's time for us formalize the way you can communication back with me and Leadership Team.

In just a few short steps you can make a difference:

1. Click on the **Direct From Me** link: <http://oakhapmd.org>
2. Fill out the online form and include as many details as possible;
3. Then click submit.

It's that easy! Your ideas, which can be submitted including your name or anonymously, will be logged, processed and delivered to me, and the Direct From Me coordinator, who will help assess next steps. From there, I'll make certain that your ideas are heard, valued and considered--whether that's to thank a co-worker, document an accomplishment or create a new process.

Now for some fun...



In the spirit of fun and in order to get *Direct From Me* off to a great start, we're having a little contest. Submit a *Direct From Me* by next Thursday, May 21, and you will be automatically entered into a drawing for prizes. Just submit a message of any length with your contact information and you could win. Your message can be as simple as a brief "Hello!" or a much longer new program description. Either way, I will randomly select 10 entries for a prize. Click the "Enter to Win" link (above) to submit your entry. One entry per person. Good luck!

Patricia

Scan QR-Code to access updated information on the OHA website at www.oakha.org.
(You may need to download a scanning app to your smart phone.)



Honoring the Men and Women in Blue!



Established by a joint resolution of Congress in 1962, National Police Week pays honor to those law enforcement officers who have lost their lives in the line of duty for the safety and protection of others.

This week we salute the people who serve in uniform to keep our communities safe, especially our own Oakland Housing Authority Police Department. All employees of OHA join together in a special statement of gratitude to our sworn and civilian police staff, under the leadership of Chief Carel Duplessis, for the work they do year-round to make our community a better place to live and work.

<https://nleomf.org/programs-events/national-police-week>

NEW RESOURCES

[How Long Can Coronaviruses Live?](#)

Washing hands and cleaning surfaces are among the most effective ways to reduce the spread of COVID-19 and other viruses. Learn how long the virus can live on different surfaces and how to clean them effectively.

REMINDERS

Social Distancing and Face Masks

Use a cloth face covering that covers the nose and mouth whenever interacting with another person at OHA, walking through common spaces, and if you are in the rare situation that you are in a vehicle with another person. Team members working independently in a vacant unit may opt to not wear a face covering while working alone in the unit. Similarly, if working in an office, you may opt to not use a face covering while in your work area alone and you are keeping to the 6 ft. Social Distancing Space requirements. If someone comes into your office or within 6ft, you must put on your face covering.

Daily Check-In

Each employee, whether working remotely (at home) or at an OHA site must complete the Daily Check-In each morning prior to 9:15am. This is a short form that indicates where you are physically located and assist your supervisor and/or director in easily identifying which team members are available and where they are, for safety and scheduling purposes.

REMEMBER: if you have reasonable suspicion that you have been exposed to someone with COVID-19 or if you are experiencing symptoms of fever (100.4 Fahrenheit or higher), coughing, or shortness of breath, do not report to work. Immediately contact your primary care provider and then your supervisor for instructions on what you need to do next. If you have any questions regarding your schedule, please contact your supervisor or Director. If you have questions in regards to pay or leave time, please contact Human Resources at (510) 874-1575.

The Centers for Disease Control & Prevention (CDC) now recommends use of face masks. [Read more.](#)

Download, print and use patterns below to make properly fitting face masks.

[How to make a face mask \(with YouTube video\)](#)

[Large Adult Mask Pattern](#) [Small & Medium Face Mask Pattern](#)

[Young Kids \(7-12 Yrs\) Face Mask Pattern](#) [Small Kids \(3-6 Yrs\) Face Mask Pattern](#)



To learn about resources that are available to OHA employees during this current health crisis, visit the previous **Direct to You:**

<https://mailchi.mp/6770d9e99283/direct-to-you?e=822c0d5b41>