

## Commission Members

CHAIR GREGORY D. HARTWIG  
VICE-CHAIR ANNE GRIFFITH  
COMMISSIONER JANNY CASTILLO  
COMMISSIONER LYNETTE JUNG LEE  
COMMISSIONER BETTYE LOU WRIGHT  
COMMISSIONER BARBARA MONTGOMERY  
COMMISSIONER MARK J. TORTORICH

## Executive Director

Patricia Wells

In accordance with Article III, Section 1 and 2, of the Oakland Housing Authority Bylaws, NOTICE IS HEREBY GIVEN that the **Annual Meeting** of the Board of Commissioners has been called. The meeting will be held as follows:

## HOUSING AUTHORITY OF THE CITY OF OAKLAND, CALIFORNIA

### ANNUAL MEETING

**Monday, June 28, 2021 at 6:00 p.m.**

### Tele-Conference

***NOTE:** Pursuant to the Governor's Executive Order N-29-20, dated March 17, 2020, Suspending Brown Act Requirements for public meetings due to Coronavirus (COVID-19), a local legislative body is authorized to hold public meetings via teleconferencing and make public meetings accessible "telephonically or electronically" to all members of the public seeking to observe and to address the legislative body.*

### Join Zoom Meeting Online:

<https://oakha-org.zoom.us/j/92585661062?pwd=UnBuMUg5aHpLZGpBSFpMUnVwMmY0dz09>

**Meeting ID (access code):** 925 8566 1062      **Meeting Password:** 187546

Closed Caption – provided through the link

**To participate by Telephone: 1 (669) 219-2599**

**Meeting ID (access code):** 925 8566 1062      **Meeting Password:** 187546#

**If you need special assistance to participate in the meetings of the Oakland Housing Authority Board of Commissioners, please contact (510) 874-1517 (TDD: 510-832-0633). Notification 48 hours prior to the meeting will enable the Oakland Housing Authority**

**Board of Commissioners to make reasonable arrangements to ensure accessibility.**

**All public comment on action items will be taken at the public comment portion of the meeting. You may comment via zoom by “raising your hand” or by submitting an e-mail to [publiccomments@oakha.org](mailto:publiccomments@oakha.org) or leave a voicemail at: 510-874-1510 before 5:00PM**

- You may request to make a public comment by “raising your hand” through Zoom’s video conference or phone feature, as described below. Requests will be received only during the designated times in which to receive such requests and only for eligible Agenda items. Public comments will be subject to the appropriate time limit of three (3) minutes.
- To comment by Zoom video conference, click the "Raise Your Hand" button to request to speak when Public Comment is being taken on the eligible Agenda item. You will then be unmuted, during your turn, and allowed to make public comments. After the allotted time of three (3) minutes, you will then be re-muted. Instructions on how to “Raise Your Hand” is available at: <https://support.zoom.us/hc/en-us/articles/205566129> - Raise-Hand-In-Webinar.
- To comment by phone, please call on one of the phone numbers listed below. You will be prompted to “Raise Your Hand” by pressing “\*9” to request to speak when Public Comment is being taken on the eligible Agenda Item. You will then be unmuted, during your turn, and allowed to make public comments. After the allotted time of three (3) minutes, you will then be re-muted. Please unmute yourself by pressing \*6. Instructions of how to raise your hand by phone are available at: <https://support.zoom.us/hc/en-us/articles/201362663> - Joining-a-meeting-by-phone.



**AGENDA**  
**Annual Meeting**  
**June 28, 2021**  
**6:00 pm**

- I. Pledge of Allegiance
- II. Roll Call
- III. Approval of Minutes:
  - Approval of Minutes of the Regular Meeting of May 24, 2021
  - Approval of Minutes of the Special Meeting of June 07, 2021
- IV. Recognition of people wishing to address the Commission
- V. Old or Unfinished Business
  - A. Consideration and Adoption of the Fiscal Year 2022 Oakland Housing Authority Operating Budget.
- VI. Modifications to the agenda  
*(Allows for any change in the order of business or the announcement of the postponement or continuation of agenda items.) The Board can only take action on items listed on this agenda unless a finding is made that an emergency exists.*
- VII. New Business:
  - A. Authorization to execute a Memorandum of Understanding with three local Housing Authorities and with the Alameda County Continuum of Care to administer the American Rescue Plan Emergency Housing Vouchers.
  - B. Authorization to execute a one-year contract with four one-year option terms with DynaTouch Corporation, to purchase five self-service kiosks and related services in an amount not to exceed \$232,629.
  - C. Authorization to execute four (4) separate contracts with the John Stewart Company (JSCO) for property management services, each with a term of three (3) years, with two (2) one year options to extend, for the following public housing sites, Harrison Tower, Adel Court, Palo Vista Gardens, and Campbell Village, with a collective not to exceed amount of \$1,776,390.
  - D. Authorization to execute a three-year Professional Consulting and Advisory Services Contract, with two one-year option terms with CVR Associates, Inc. for Multiple Specialty Areas.

- E. Authorization to execute a three-year Professional Consulting and Advisory Services Contract, with two one-year option terms with CGI for Specialty Area Two – Administration and Operating Services
- F. Authorization to execute a three-year Professional Consulting and Advisory Services Contract, with two one-year option terms with Bronner Group, Inc. for Specialty Area Three – Management Advisory & Consulting Services
- G. Authorization to execute a three-year Professional Consulting and Advisory Services Contract, with two one-year option terms with Resource Development Associates for Specialty Area Four – Grant Writing

H. Consent Agenda:

*Items on the Consent Agenda are considered routine and do not require separate discussion. If a Commissioner wishes to have discussion, or if a member of the public wishes to comment on any consent item, the item may be removed from the consent agenda and considered separately. Questions or clarifications may be considered by the Commission without removal from the Consent Agenda. The Consent Agenda is adopted in one motion.*

- 1. Authorization for the Executive Director to issue Blanket Purchase Orders to the listed vendors for routine, recurring, low-dollar amount materials and services for Fiscal Year 2021-2022
- 2. Authorization for the Executive Director to issue Blanket Purchase Orders to various vendors with intergovernmental agreements or routine, recurring, low-dollar amount purchases for Fiscal Year 2021-2022

- VIII. Written Communications Departments' Monthly Report.
- IX. Executive Director's report regarding matters of special interest to the Commission occurring since the last meeting of the Commission.
- X. Reports of Commission Committees.
- XI. Announcements by Commissioners.
- XII. Adjournment to Closed Session

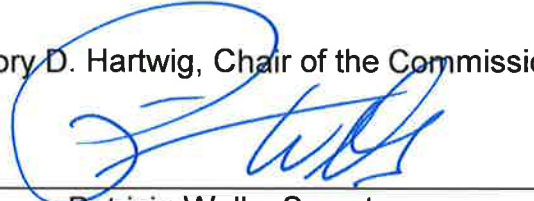
**Purpose: Public Employee Performance Evaluation Pursuant to Government Code Section 54957 (b). Title: Executive Director**

Authority Designated Representative: Drew Felder, Director of Human Resources

**THE HOUSING AUTHORITY OF THE CITY OF  
OAKLAND, CALIFORNIA**

Gregory D. Hartwig, Chair of the Commission

By



Patricia Wells, Secretary