

**MINUTES OF THE SPECIAL MEETING  
BOARD OF COMMISSIONERS  
HOUSING AUTHORITY OF THE  
CITY OF OAKLAND, CALIFORNIA**

**[Most meetings are recorded.  
A copy of the recorded meetings can be made available  
by contacting the Executive Office at 510-874-1517]**

**Monday, April 26, 2021  
Regular Meeting**

***NOTE:*** *In accordance with Governor Newsom's issued Executive Order N-29-20, dated March 17, 2020, Suspending Brown Act Requirements for public meetings due to Coronavirus (COVID-19), a local legislative body is authorized to hold public meetings via teleconferencing and make public meetings accessible "telephonically or electronically" to all members of the public seeking to observe and to address the legislative body.*

The Oakland Housing Authority Board of Commissioners convened a Special Meeting at 1619 Harrison Street, Oakland, California in accordance with the March 17, 2020 Alameda County Shelter in Place Order which limited public gatherings and required social distancing. Attendees in the meeting room were limited to seven (7) persons. The meeting was held through the Zoom software platform online and via teleconference, providing access to the public and enabling submission of public comment by phone and/or by email.

Chair Gregory Hartwig presided and called the meeting to order at 6:00 PM.

I. Pledge of Allegiance

II. Roll Call

**Present 6** – Gregory Hartwig, Anne Griffith, Janny Castillo, Mark Tortorich, Bettye Lou Wright, and Lynette Jung Lee.

**Excused 1** – Barbara Montgomery

III. Approval of Minutes of the Regular Meeting of March 22, 2021

A motion was made by Bettye Lou-Wright, seconded by Mark Tortorich for the approval of the March 22, 2021 Regular Meeting. The motion carried by the following vote:

**Ayes: 6** – Hartwig, Griffith, Castillo, Lou-Wright, Jung-Lee, Tortorich

**Excused: 1** – Barbara Montgomery

IV. Recognition of people wishing to address the Commission

There were no persons wishing to address the Commission.

V. Old or Unfinished Business

None

VI. Modifications to the Agenda

*(Allows for any change in the order of business or the announcement of the postponement or continuation of agenda items.) The Board can only take action on items listed on this agenda unless a finding is made that an emergency exists or a need arose after agenda posting.)*

There were no modifications to the agenda.

VII. New Business

- A. Authorization to execute a contract between The Housing Authority of the City of Oakland and Coda Technology Group to modernize the OHA Board of Commissioners conference room audio visual system and provide technical support services.

Director of IT, James Shinagawa began the presentation by noting an amendment to the proposed resolution to replace an incorrect IFB number to the correct one, which is IFB#21-005. Mr. Shinagawa stated that a three-year contract. The first year to cover renovations, software and hardware purchase and installation to be completed September 2021, and two additional years for maintenance fees.

A motion was made by Lynette Jung-Lee to move as amended, seconded by Anne Griffith for the approval of item. The motion carried by the following vote:

**Aye: 6** – Hartwig, Griffith, Castillo, Lou-Wright, Jung-Lee, Tortorich

**Excused: 1** – Barbara Montgomery

- B. Consent Agenda:

*Items on the Consent Agenda are considered routine and do not require separate discussion. If a Commissioner wishes to have discussion, or if a member of the public wishes to comment on any consent item, the item may be removed from the consent agenda and considered separately. Questions or clarifications may be considered by the Commission without removal from the Consent Agenda. The Consent Agenda is adopted in one motion.*

1. Authorization to execute a three-year contract with two one-year option terms with Carahsoft Technology Corp. for Cyber Security Solutions from Arctic Wolf Networks, in an amount not to exceed \$370,000.
2. Authorization to Amend the Services Contract Between the Housing Authority of the City of Oakland and 22nd Century Technologies, Inc., to (i) ratify and approve an increase in the contract amount for the second option term from \$200,000 to \$331,000, and (ii) increase the contract amount for the third option term from \$200,000 to \$370,000 for as needed Information Technologies Consulting Services.

A motion was made by Mark Tortorich, seconded by Bettye Lou-Wright for the approval of item. The motion carried by the following vote:

**Ayes: 6** – Hartwig, Griffith, Castillo, Lou-Wright, Jung-Lee, Tortorich

**Excused: 1** – Barbara Montgomery

VIII. Written Communications.

Executive Director Wells provided a brief summary on of the Departmental Monthly Report for the month of March 2021.

IX. Executive Director's report regarding matters of special interest to the Commission occurring since the last meeting of the Commission

Executive Director noted the following:

- COVID Tracking Dashboard
- NAHRO Emergency Vouchers Comments
- FY21 Funding Implementation for FSS Program
- MTW Emergency Vouchers
- Keep Oakland Housed – ERAP Fact Sheet & Flyer
- Brooklyn Basin

X. Reports of Commission Committees

There were no reports by the Commissioners

XI. Announcements by Commissioners

There were no announcements by Commissioners.

XII. Adjournment

A motion was made by Mark Tortorich seconded by Anne Griffith for the approval to adjourn. The meeting adjourned at 6:26 PM.

**THE HOUSING AUTHORITY OF THE CITY OF  
OAKLAND, CALIFORNIA**



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Gregory D. Hartwig, Chair of the Commission



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Patricia Wells, Secretary/Executive Director